

# North Lopham Parish Council

Draft minutes of meeting held on Wednesday 13<sup>th</sup> March 2013 at The Mess, St Andrews School, North Lopham.

1. **Attendance and Apologies:** Present were Heather Potter (Chair), Jan Tate (Vice-Chair), Mick McManus, Lesley Bird, Dawn Eagle, Robert Carley and Mike Cox (Clerk). Apologies received from William Nunn (Breckland Council). Ten members of the public also attended.
2. **Declarations of Interest :** Jan Tate.
3. **Minutes of last meeting held 9<sup>th</sup> January 2013 :** Minutes of last meeting read, approved and signed.
4. **Matters arising :**
  - Affordable housing and play area – no significant development.
  - Road safety issues – Lesley Bird reported on a positive site meeting with Dave Law, Traffic Management, Norfolk Constabulary. Suggestions included traffic calming measures, dropped kerbs, speed checks, 20MPH speed limit and disabled pavement access. St Andrews School are also participating with Police speed checks.
5. **Financial Report and outstanding accounts for payment:** (Deposit A/C £2685.50 Current A/C £917.67)
  - Clerk's wages and expenses – total £233.98
  - PAYE £48.00
  - Hire of The Mess - £10.00
  - Parish Newsletter - £25.50 – paid.
  - Income - £140.00 (2 x £70.00 burial fees)
  - Lopham Links – refund to PC - £250.00.
  - Donation from LOHP £50.00.
6. **Planning Applications :**
  - 3PL/2012/1149/F – Poplar Farm – approved.
  - 3PL/2012/1106/F – 73 The Street – pending.
  - 3PL/2012/1324/F – 83 The Street – approved.
  - 3PL/2012/1351/F – The Linen House – approved.
  - 3PL/2013/0093/ & 3PL/2013/0094 – 14a The Green – pending. (further amendments pending)
- 6a. **Planning matters:**

Mr Harris, the applicant for 14a The Green fielded questions from the PC and members of the public regarding his application, including proposed amendments based on suggestions from the PC and Breckland Council. (Mrs Tate abstained from taking part in this matter having declared an interest). Further discussion took place regarding general planning matters which have not met with the approval of the PC. Mr William Nunn was unavailable to attend the meeting and a future informal meeting with him is planned to discuss further.
7. **Footways, Footpaths and Roads :**
  - Highways – Jan Tate has reported 25 more potholes in the village to Highways and these are in process of being repaired using hot-box method.
  - The Lanes remain very muddy and many have been flooded in recent conditions.
8. **Correspondence :**
  - CPRE – Lesley Bird reported on the litter picks and a general letter from CPRE thanking volunteers for their help re this. LB suggested spring clean to include outlying areas.
  - Section 53 Wildlife and Countryside Act 1981 – Clerk read a letter from The Planning Inspectorate regarding the proposed adoption of rights of way. A local tribunal is planned to discuss the appeal and issues raised. **MC** to deal.
9. **Parish Council vacancy:** The Chair reported that Valerie Garnham has stood down as Parish Councillor and thanked her for twenty six loyal years to the PC. A vacancy now arises and the Clerk will advertise the position.
10. **Open Meeting 12<sup>th</sup> April 2013:** The annual Open Meeting for both South and North Lopham will take place at the Village Hall on Friday 12<sup>th</sup> April 2013 at 7pm for 7.30pm. This will include

the AGM of The Lopham's Society. The meeting is usually well attended and contributions made from local organisations/groups.

11. **AOB:**
  - Hedges remain a problem in the village, usually the same ones, Jan Tate volunteered to approach those responsible.
  - Mick McManus reported on The Letchmere – twice in last six weeks this has almost flooded into the neighbouring garden of Pond House. The exit drain appears to be blocked by root ingress or collapsed drain or both. The blockage appears to be on the opposite side of Tanns Lane and the immediate exit drain from the pond appears to be clear. A sump and filter installed a number of years ago appear to working correctly. The meeting felt that because the pond is fed partly by road surface water that the Problem has become a matter for Highways and not the local PC. **MC** to investigate.
12. **Items for next Agenda:**
  - Affordable housing and play area.
  - On-going road safety matters.
13. **Date & time of next meeting – Wednesday 8<sup>th</sup> May 2013 at The Mess, St Andrews School, North Lopham.**